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Date: November 4th, 2019

TO: All University of Hawaii and Tripler Army Medical Center Surgical Training Programs

FR: Kenric M. Murayama, MD, FACS, Professor of Surgery, University of Hawai'i
Russell Woo, MD, FACS, Executive Council Member, Hawai'i Chapter ACS

RE: Hawaii Chapter, American College of Surgeons-sponsored Resident Research Competition; **February 29, 2020**

ABSTRACT SUBMISSION GUIDELINES

- Abstracts must be written in English.
- Abstracts should be submitted in the following format:
 - Title of Presentation
 - Purpose
 - Methods
 - Results
 - Conclusion
- Authors and institutions should be omitted from the abstract text and should be included on an attached cover page. The presenting/corresponding author should be designated.
- Abstracts must be limited to 300 words and one graphic element. A graphic element will not count against the 300 word limit.
- Tables are limited to a maximum of 7 columns and 10 rows.
- Graphics should be submitted in a .jpg or .gif format.

Manuscript submission guidelines for the special surgery edition of the *Hawai'i Journal of Medicine and Public Health* will be made available by February 2020.

REMINDER: Please FAX to our Office at 586-3022 (Attention – ACS Resident Research Competition) by **1/20/2020 at 8:00 a.m.** or e-mail to gbelcher@hawaii.edu

Cc: Gary Belcher, M.Ed., Program Administrator, UH Department of Surgery;
Chapter Administrator, Hawaii Chapter, American College of Surgeons

Suzanne Gillern, MD, FACS, Program Director, Tripler Army Medical Center Surgical Residency Program

Robert Atkinson, MD, Program Director, University of Hawaii Orthopedic Residency Program